

# Tokyo Metropolitan Government Socially Responsible Procurement Guidelines Grievance Mechanism - Whistleblowing Section

## What is the Whistleblowing Section?

- A contact point where anyone can report non-compliances or concerns regarding Tokyo Metropolitan Government Socially Responsible Procurement Guidelines
- The Whistleblowing Section accepts your reports of non-compliance with the Socially Responsible Procurement Guidelines and will take necessary actions to resolve the issues, including facilitating dialogue between parties

■ Start of Reporting Period: **May 1, 2025 ~**

■ Scope of the Whistleblowing Section:

**Non-compliance or suspected non-compliance with the Procurement Guidelines regarding all construction and goods contracted with the 1st Contracting Section and 2nd Contracting Section, Accounting Division, Bureau of Finance, Tokyo Metropolitan Government publicized from April 1, 2025**

■ Languages Accepted: **Japanese, English**

\*Subsequent communications will be in Japanese and English.

## Contact Details

### Reports can be submitted by email or mail

Please fill in the requested information in the whistleblowing form and submit it by email or mail. The form can be accessed [here](#). Information received will only be used for the purpose of grievances and will not be used for other purposes.

**E-mail Address: [shishin\\_tsuho\(at\)section.metro.tokyo.jp](mailto:shishin_tsuho(at)section.metro.tokyo.jp)**

\*Replace (at) with @ when sending e-mails.

\*This address is for sending reports only. The TMG or a third party commissioned by the TMG may contact you via the following email address:  
[metro.tokyo\(at\)reception.section.grievance.jp](mailto:metro.tokyo(at)reception.section.grievance.jp)

**Mailing Address: Whistleblowing Section for Tokyo Metropolitan Government  
Socially Responsible Procurement Guidelines**

**Contracting Coordination, General Affairs Section,  
Accounting Division, Bureau of Finance**

**Tokyo Metropolitan Building First Main Building, 2-8-1  
Nishishinjuku, Shinjuku-ku, Tokyo, Japan  
163-8001**

The outline and status of the report processing will be posted on the Tokyo Metropolitan Government's website. If you do not wish for your information to be disclosed, please indicate so in the report form.

For more details, please refer to "Tokyo Metropolitan Government Socially Responsible Procurement Guidelines" website.

<https://www.zaimu.metro.tokyo.lg.jp/keiyaku/sr>

